

CANLII TIPS & TRICKS

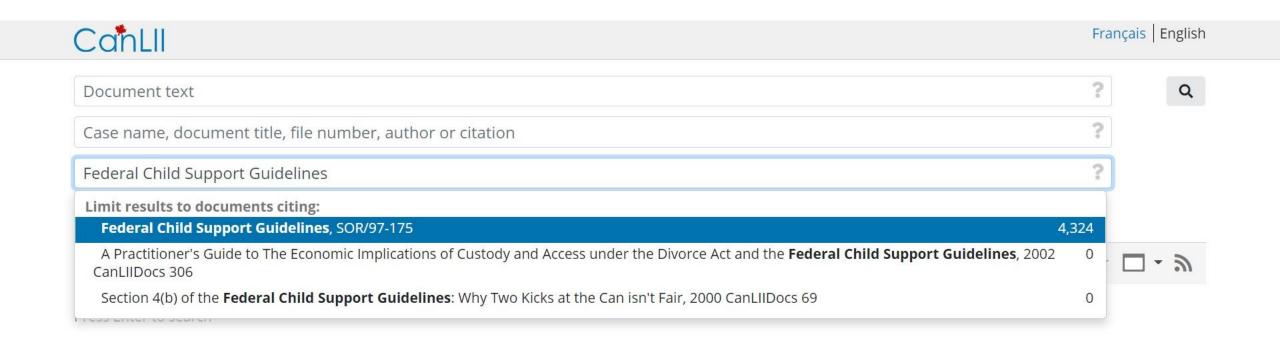
COMBINING KEYWORD SEARCHING & NOTING UP: EXAMPLE 1



SCENARIO

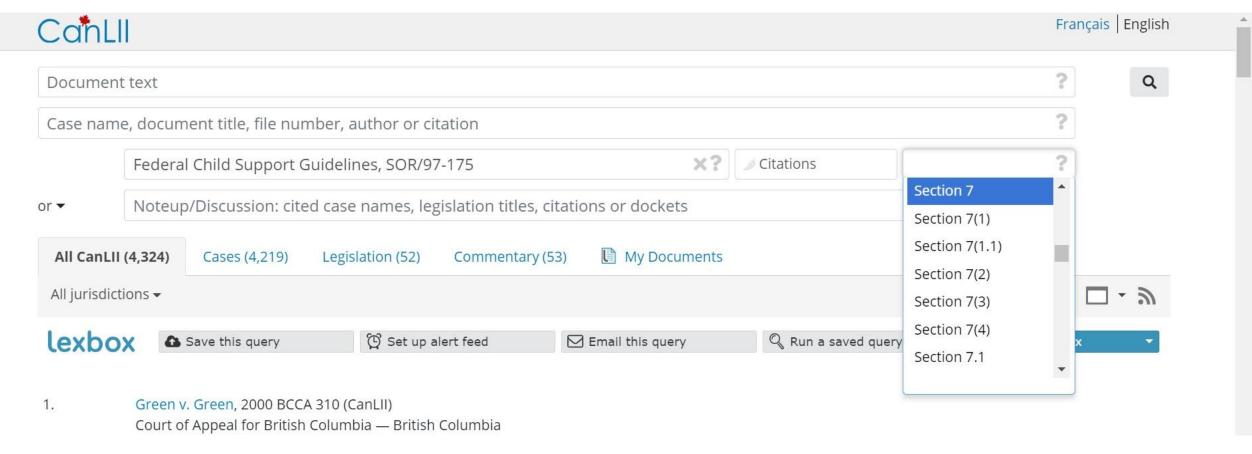
I am working on a case that involves expenses for extracurricular activities. I need to know how Section 7 of the Federal Child Support Guidelines has been applied in the BC Court of Appeal.

Use the Note Up Field



COMMENTARY: Using the Note Up field will allow us to limit our search results to documents that cite the Federal Child Support Guidelines.

Filter by Section



COMMENTARY: Choosing Section 7 will allow us to filter our search results to only include documents that have cited this particular section of the Family Child Support Guidelines.

Add Keywords into the Document Text Field



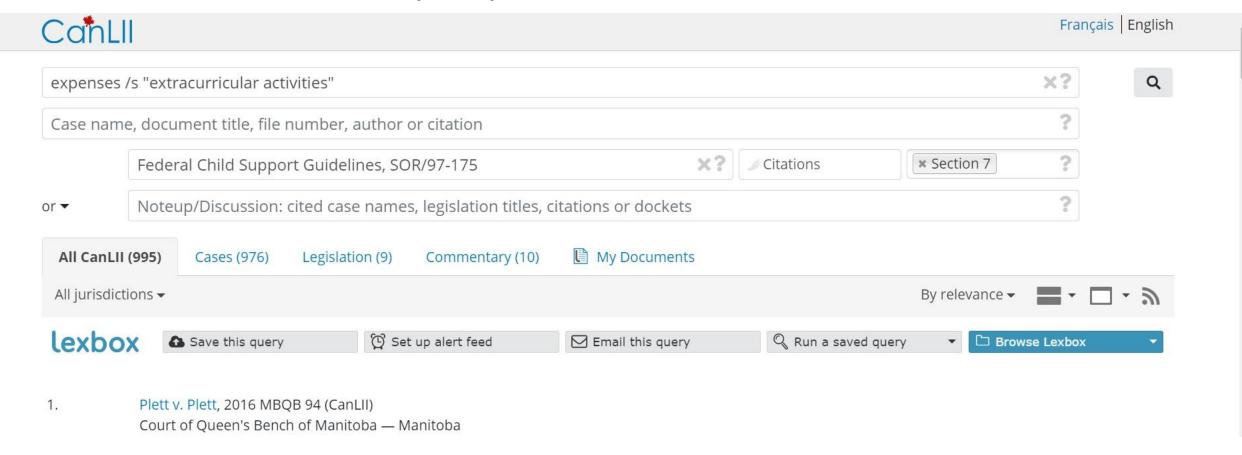
COMMENTARY: We need to find documents where expenses for extracurricular activities have been discussed. Expenses and extracurricular activities are thus the most relevant search terms to use.

Add Quotation Marks



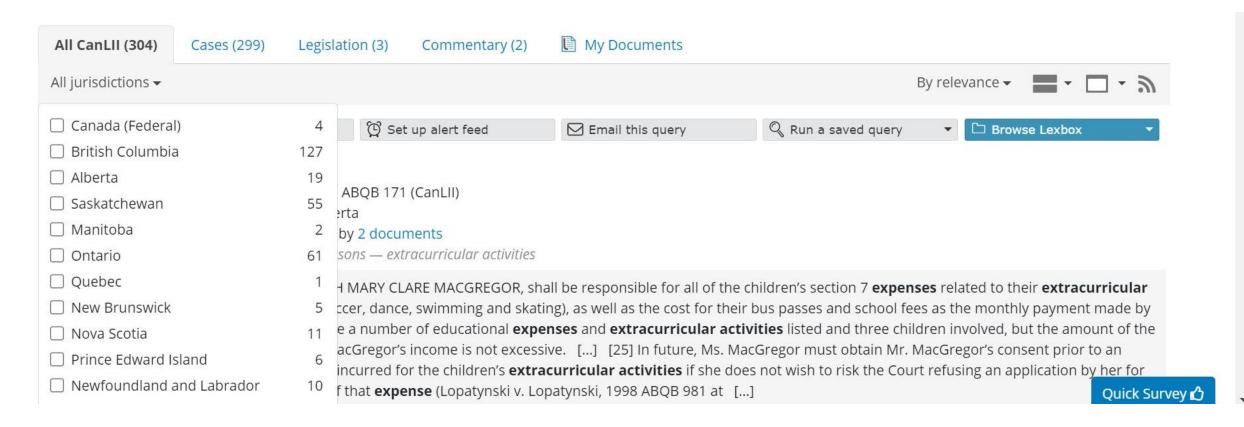
COMMENTARY: Adding quotation marks will help us find documents where extracurricular activities has been used as a complete phrase and not as separate words.

Add a Proximity Operator



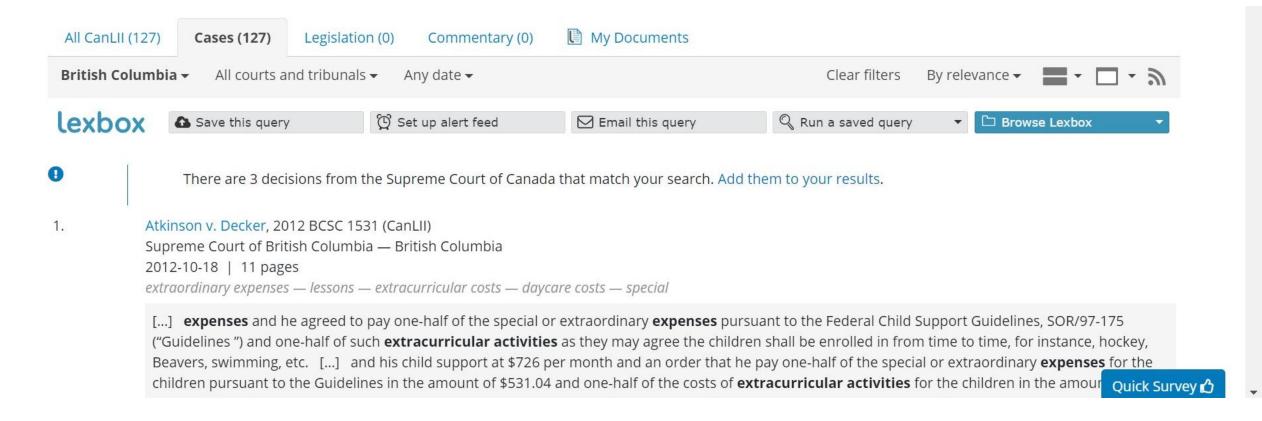
COMMENTARY: Using the proximity operator /s will allow us to search for documents where expenses and extracurricular activities have been used in the same sentence. At this point we can press ENTER and search for documents.

Filter by Jurisdiction



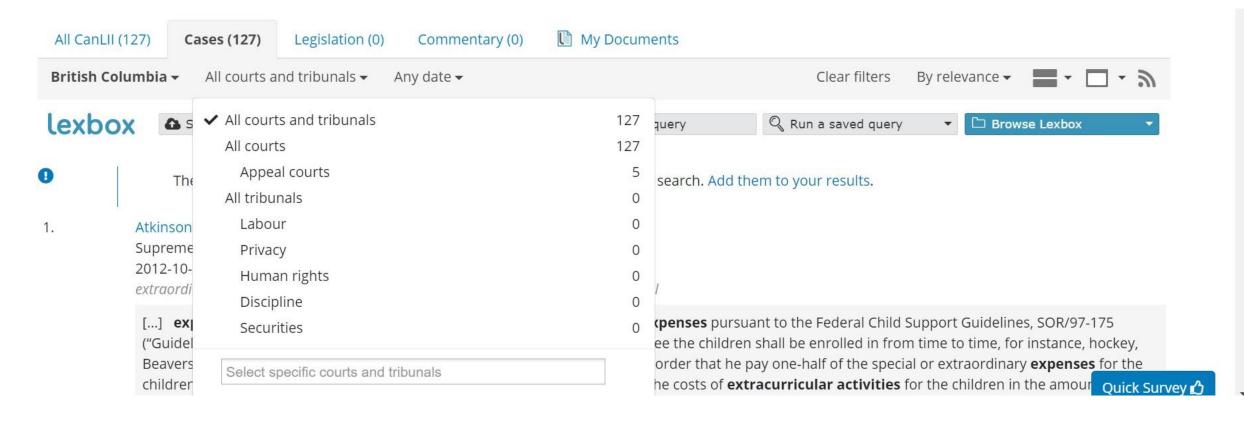
COMMENTARY: We are only interested in seeing British Columbia court decisions in our search results. To that end we will click on All Jurisdictions and select British Columbia.

Filter by Document Type



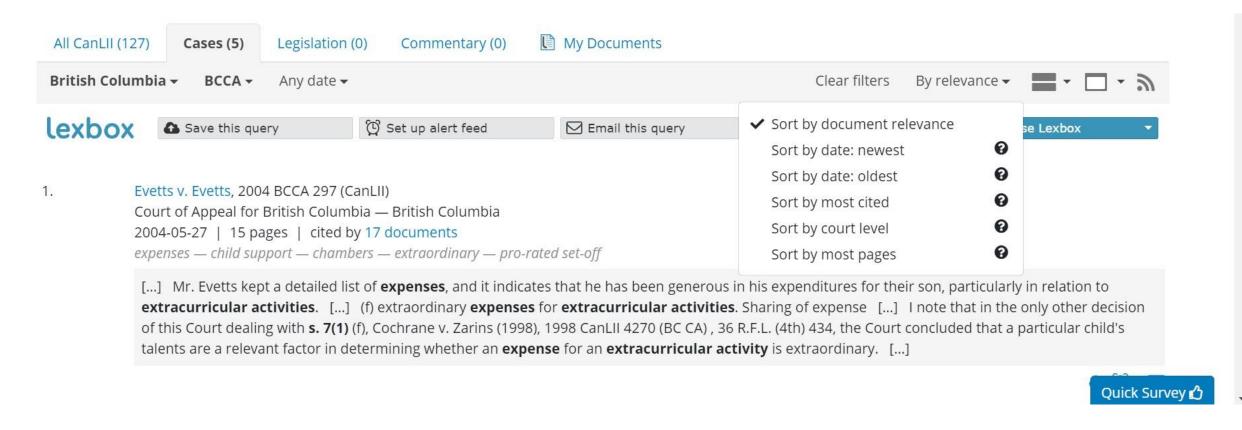
COMMENTARY: Clicking on the Cases tab will limit our search results to include BC court cases only.

Filter by Court Level



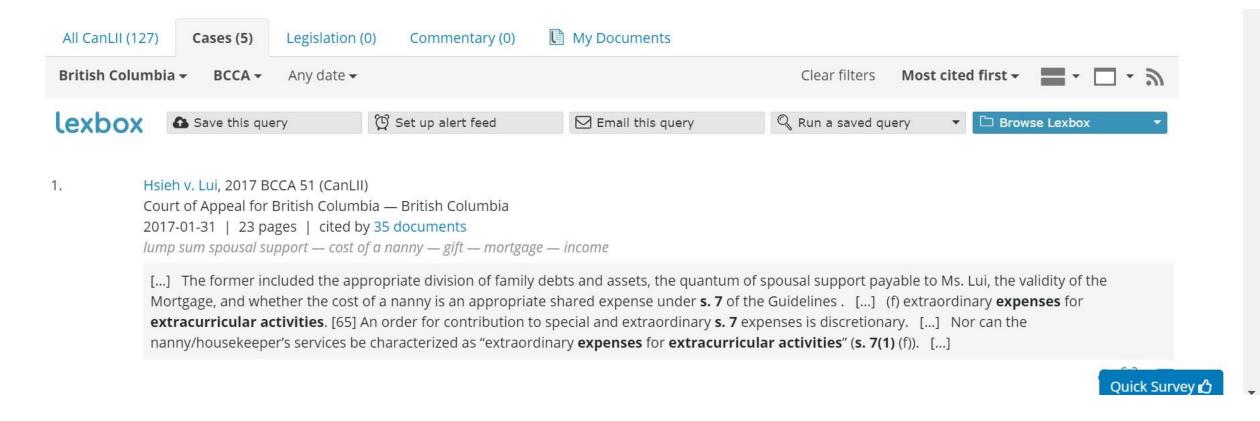
COMMENTARY: Clicking on the All Courts and Tribunals tab will allow us to filter our search results by a specific court or tribunal. For our purposes we will click on Select Specific Courts and Tribunals in order to find the Court of Appeal for British Columbia.

Filter by Relevance



COMMENTARY: There are many sorting options. In this example we will choose Sort by Most Cited.

Mission Accomplished!



COMMENTARY: If you are interested in learning more about how to search in CanLII effectively we recommend visiting https://www.canlii.org/en/info/search.html for more tips and tricks!